



Illinois State Police
Lieutenant, Director

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Illinois State Police Training Academy

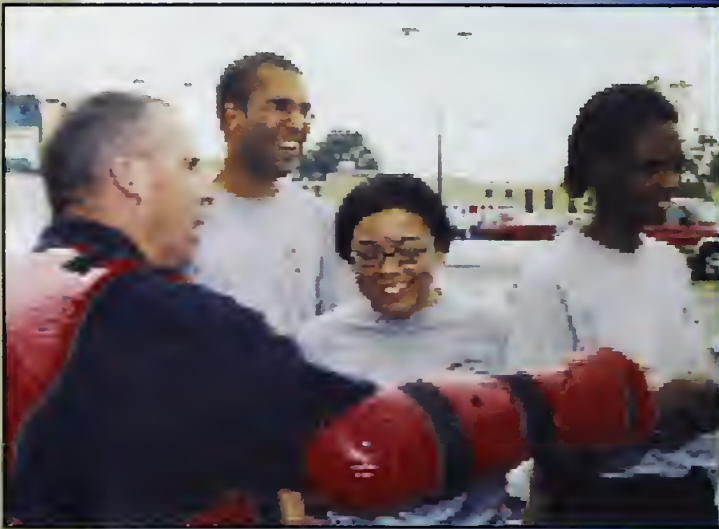
Recruit Class Supervisor

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Illinois State Police

RECRUIT CLASS SUPERVISOR



The skills gained as a Recruit Class Supervisor will prove valuable throughout your career as a police officer. Basic supervisory skills including squad supervision, administration, performance evaluations, discipline, and command structure will enhance your understanding of the profession.



Police agencies rightfully demand courteous and competent Recruits who demonstrate professionalism, command presence, and the ability to follow directions. Recruit Supervisors model this behavior for Recruits on a daily basis.

Duties

Each Recruit Class Supervisor will evaluate, counsel, and facilitate the daily activities of Recruits within a Squad. Following are some of the responsibilities assigned to a Recruit Supervisor:

- Participate in Supervisor orientation
- Serve as a positive role model for Recruits, instilling morals, ethics, integrity, Esprit de Corps, and the highest degree of professionalism
- Provide guidance on professional/personal strengths and weaknesses
- Establish individual performance goals for Recruits
- Maintain an inspection-ready appearance
- Monitor conduct of Recruits
- Report and document violations of the Recruit Guide
- Handle emergency medical incidents
- Conduct Squad meetings
- Attend disciplinary consultations
- Participate in various role-play scenarios
- Assist with physical training and assessments
- Proofread and quality-check Recruits' written work
- Maintain administrative files on each Recruit
- Evaluate Recruits during training
- Monitor academic testing
- Participate in the Recruit graduation





Function

Under the direction of the Recruit Class Coordinator, Recruit Class Supervisors are responsible for the daily supervision of Recruits during the 480-hour Basic Law Enforcement Training Program. Without the assistance of the Recruit Class Supervisors, it would be impossible for the Class Coordinator to ensure all daily activities and issues relating to the class are dealt with in a timely fashion.



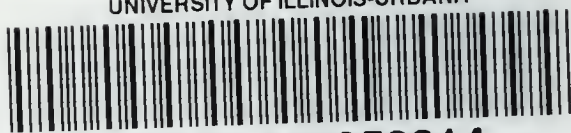
If you have an officer who would serve as an excellent role model for new Recruits, an officer who would benefit both personally and professionally by serving as a Recruit Class Supervisor, or an officer who was recently or will soon be promoted and would like to broaden his or her supervisory skills, please contact:

Recruit Class Registrar
Illinois State Police Training Academy
3700 East Lake Shore Drive
Springfield, Illinois 62712
Phone: 217-786-6759
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